



**APPLICATION FOR THE OPERATION OF A HORSE & CARRIAGE
ON THE PUBLIC RIGHT-OF-WAY**

**CITY OF ALEXANDRIA, VIRGINIA
TRANSPORTATION & ENVIRONMENTAL SERVICES
CONSTRUCTION & INSPECTION DIVISION
301 KING STREET, ROOM 4130
ALEXANDRIA, VA 22314
703-746-4035 (office); 703-838-6438 (fax)
alexandriava.gov**

Base Address (used to issue permit): _____

Applicant: _____

Mailing Address: Street Name & No.: _____

City: _____ **State:** _____ **Zip:** _____

Daytime Phone #: _____ **Cell Phone #:** _____

Location Where Vehicle & Horse Trailer Will be Parked: _____

Location Where Horse & Carriage Will Stand: _____

No. of Carriages Which Will be Operated: _____ **No. of Horses:** _____

Is/Are the Carriage(s) Equipped With:

Running Lights _____; **Brake Lights** _____; **Turn Signals** _____; **Hydraulic Braking System** _____

Requested Dates: (Begin) _____ **(End)** _____

Hours of Operation: _____

TOGETHER WITH THIS APPLICATION, THE APPLICANT MUST PROVIDE:

- A copy of the Current City of Alexandria Business License, if applicable;
- Certificate of Insurance for General Liability, Naming the City of Alexandria as Additional Insured;
- Fee Schedule;
- Veterinarian's Certificate of Condition for Each Horse. This must also be submitted on a quarterly basis to the Director of Animal Control and to the Department of Transportation & Environmental Services. Failure to provide the Certificate of Condition for each horse shall be cause for the permit to be revoked.

NOTICE: In order for a permit to remain current, the liability insurance and the city business license must also remain current. Expiration of either the insurance, or the business license, shall be cause for the permit to be revoked. If a permit is revoked, fees paid will be forfeited.

Signature of Applicant: _____ **Date:** _____

FOR OFFICE USE ONLY

Expiration Date of Insurance: _____; **of Business License:** _____

Request Approved: Yes _____; **No** _____

Comments: _____
